



APPLICATION FOR INTERBANK GIRO

Please return original form to Aviva.

For Applicant's Completion

Date (dd/mm/yyyy) : <input style="width: 150px;" type="text"/>	Name of Billing Organisation : Aviva Ltd
To: Name of Bank <input style="width: 150px;" type="text"/>	Branch <input style="width: 150px;" type="text"/>

Policy Number(s)*:	Name of Policyowner(s):	NRIC Number(s):
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

*** Please write the Policy Number(s) which you wish to apply for GIRO using this bank account number only**

- a) I/We hereby instruct you to process Aviva's instruction to debit my/our account.
- b) You are entitled to reject Aviva's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through Aviva.
- d) The use of correction tape is not allowed. Amendments made on this form must be countersigned by applicant.

My/Our Bank Account Name(s) : Mr/Mdm/Ms/Dr <input style="width: 150px;" type="text"/>	My/Our NRIC Number(s): <input style="width: 150px;" type="text"/>
My/Our Bank Account Number: <input style="width: 150px;" type="text"/>	My/Our Contact Number (Home/Handphone): <input style="width: 150px;" type="text"/>
My/Our Signature(s)/Thumbprint(s)^ (as in Bank's Record): <input style="width: 150px;" type="text"/>	My/Our Residential Address : <input style="width: 150px;" type="text"/>

^ If your account is operated by thumbprint, your thumbprint needs to be witnessed and verified by the bank's staff.

For Aviva's Completion

Bank	Branch	Aviva's Account Number	Billing Organisation's Customer Reference No. (s):
7 1 7 1	0 2 7	0 2 7 0 0 0 7 5 9 7	<input style="width: 100%;" type="text"/>
Bank	Branch	Account Number to be Debited	<input style="width: 100%;" type="text"/>
<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 100%;" type="text"/>

For Bank's Completion

To : Aviva Ltd

This Application(s) is hereby **REJECTED** (please tick) for the following reason(s):

<input type="checkbox"/> Signature/Thumbprint# differs/irregular# from bank's records	<input type="checkbox"/> Wrong account number
<input type="checkbox"/> Signature/Thumbprint# is incomplete/unclear#	<input type="checkbox"/> Amendments not countersigned by customer
<input type="checkbox"/> Account operated by Signature/Thumbprint#	<input type="checkbox"/> Others: _____

Name of Approving Officer: <input style="width: 150px;" type="text"/>	Authorised Signature: <input style="width: 100px;" type="text"/>	Date: <input style="width: 100px;" type="text"/>
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please delete where applicable

Version : Feb_2010

Application for Premium Payment by GIRO

- When completing the application form, please provide all relevant information in full to avoid unnecessary delay in the processing of your application.
- Upon receipt of your application form, we will send it to your bank for verification.
- It would take 1 to 3 weeks for your bank to approve your application herein.
- When your GIRO application has been approved, we will inform you of the commencement date of the premium deduction in writing. Before you receive our notification, please continue to pay your premium in the usual manner.
- If the deduction date falls on weekend or Public Holiday, the deduction shall take place on the next working day.
- Please note that for every unsuccessful debit due to insufficient fund, your bank may impose a service charge.
- For termination of GIRO arrangement, please inform Aviva in writing, three (3) weeks before the premium becomes due.
- For assistance, please contact our Customer Service Executives on hotline number (65) 6827 9933. Our Operating hours are from 8.45 a.m. to 5.30 p.m., Mondays to Fridays, excluding Public Holidays